

REGISTRATION INFORMATION FOR RETURNING STUDENTS 2008-2009
Grades Preschool – 12th

GENERAL

In order to establish guidelines for admission to the Grandview Park Baptist School, the following have been adopted as policies by the Grandview Park Baptist School Board. The Administration is given the authority to admit or reenroll qualified students.

PROCEDURE FOR ENROLLMENT

Please read all materials carefully. Complete the application forms and medical forms in entirety. Return all forms and registration fees to the school office. The registration fee must accompany each student application. No processing by the Administration will be done without this fee. A student is not considered enrolled until all forms are signed and fees are paid.

REGISTRATION CHECKLIST:

REGISTRATION FORM, STATEMENT OF COOPERATION, DOCTRINAL STATEMENT

Please fill out completely and be sure that BOTH parents sign. If the form is not completed, it will be returned. Students in grades 7-12 MUST sign in category "STUDENT COMMITMENT" where marked "signature of student".

REGISTRATION FEE

Registration fee must accompany the registration form. An application will not be considered without the registration fee.

Preschool	\$50.00 per student (anytime)
February – March 30	\$50.00 per student
April 2 – April 30	\$75.00 per student
May 1 and after	\$100.00 per student

IMMUNIZATION RECORD

An updated immunization record must be on file in the office before the student begins classes. According to state law, the student will not be allowed to remain in school without an immunization record on file

MEDICAL EMERGENCY FORM

This form must be completed and on file in the nurse's office before the student begins classes. This form is designed to include up to 6 children in a family. **A parent must sign the form.**

MEDICAL AUTHORIZATION FORM – AUTHORIZATION FOR ADMINISTERING PRESCRIPTION MEDICATIONS

This must be completed and signed **BY YOUR PHYSICIAN and parent** before office staff or nurse can give your child any prescription medicine.

Over-the-counter Medication (Including Tylenol, Aspirin, or Tums). This form must also be completed and signed **BY YOUR PHYSICIAN and a parent** before office staff or nurse can give your child over-the-counter medication. The nurse can call the parents and obtain verbal consent when she is on the premises. Students are to leave all medications in the school office.

PHYSICAL FORM/ATHLETIC PRE-PARTICIPATION PHYSICIAN EXAMINATION & HEALTH HISTORY

Parents must sign all physical and health history forms.

All new students must have a physical form on file in the school office before the student starts classes. Re-enrolled students entering grades 4, 7, and 10, must have a physical on file in the nurse's office prior to the start of school. Students in grades 7-12, participating in sports, must have the physical form, including the Athletic Pre-Participation section, completed before they can PRACTICE or PLAY. An athletic physical is good for only one year. When making your physical appointments, you may want to take into consideration when practices start for sports. **All physicals must be completed and signed by your physician.** An athletic physical is gone for 1 year.

A **HEALTH HISTORY** form must be on file in the school office before the student starts classes. Parents of all students must complete the HEALTH HISTORY section of the physical form each year. **A parent must sign the health history.**

COMPETENT PRIVATE INSTRUCTION FORM

The state of Iowa requires all elementary students who are legal school age to submit a CPIR form to the school district in which they live. Junior high and high school students are exempt because of our college prep status. We will mail these forms to you and ask that you complete them and return them as soon as possible. *Thank you for your cooperation.*