

## REGISTRATION INFORMATION FOR RETURNING STUDENTS 2010-2011

Preschool – 12<sup>th</sup> Grades

### GENERAL

In order to establish guidelines for admission to Grandview Park Baptist School, the following have been adopted as policies by the School Board. The Administration is given the authority to admit or reenroll qualified students.

### ENROLLMENT PROCEDURE

Please read all materials carefully. Complete all required forms in entirety and sign. Return all completed forms and registration fees to the school office. The registration fee MUST be paid at the time of registration. Students are not considered registered until all forms are completed, signed by parents/students, and fee is paid.

### REGISTRATION CHECKLIST:

#### *Parents must sign all forms!*

- Registration Forms, Statement of Cooperation, Doctrinal Statement:** Please fill out completely and sign all forms. Students in grades 7-12 must sign the STUDENT COMMITMENT.
- Registration Fee:** Registration fee must accompany the registration form. Please see Tuition page for registration dead lines and fees. Students are not considered enrolled until the registration fee and forms are turned in.
- Immunization Record:** An updated immunization record must be on file in the office before a student attends class.
- Medical Emergency Form:** This form must be on file in the nurse's office before the student begins classes. Only one form is required per family.
- Medical Authorization Form – Authorization For Administering Prescription Medications:** This must be completed and signed by your physician and parent before office staff or nurse can give your child any prescription or over-the-counter medicine (including Tylenol, Tums, Advil, Aspirin, cough medicine, allergy medicine). Students are to leave all medications in the school office. .
- ▶ **General Physical Form, Athletic Pre-Participation Physical Examination & Health History:** *Parents must sign all physical and health history forms.* Physicals are required for all new students, returning students in grades 4, 7, and 10, and all athletes. Please see the two types of physical forms listed below. **Health History:** A health history form must be updated yearly and on file in the nurse's office prior to the start of school.
  - General Physical Form / Health History** – this form is for grades preschool-6<sup>th</sup> grade and for junior high and high school students NOT participating in sports.
  - Athletic Pre-Participation Physical Examination / Health History** – this form is for grades 7-12 students WHO DO participate in sports. Sport physicals must be on file in the office before practice begins. **Sport physicals are required yearly.**
- Internet Policy Letter Permission**
- Picture Permission Form**

## REGISTRATION INFORMATION FOR NEW STUDENTS 2010-2011

Preschool – 12<sup>th</sup> Grades

### GENERAL

In order to establish guidelines for admission to Grandview Park Baptist School, the following have been adopted as policies by the School Board. The Administration is given the authority to admit or reenroll qualified students.

### POLICIES

Parent(s) must read the Doctrinal Statement of Grandview Park Baptist School and desire to cooperate with us to develop their child so that he will become a strong Christian.

Grandview Park Baptist School is seeking students and parents who exhibit the following:

1. The student is capable of academic success at GPBS as indicated by school records and standardized test results.
2. The student has been promoted the preceding school year or the parents are willing to have him/her repeat, if deemed necessary by GPBS.

3. The student has a sufficiently positive record of discipline and emotional adjustment to school to insure adjustment at GPBS.
4. The student and his family faithfully attend a Bible-believing church.
5. The student has demonstrated a faithful attendance pattern and/or will endeavor to do so as health permits.

## PROCEDURE FOR NEW STUDENTS

Before applying, please read the enclosed materials carefully to determine whether Grandview Park Baptist School offers the type of education you want for your child.

Complete the application forms, listed below, and return to the school office, completed, signed and with registration fee. A registration fee must accompany each application. No processing by the Administration will be done without this fee.

## REGISTRATION CHECKLIST:

### *Parents must sign all forms!*

- Registration Forms, Statement of Cooperation, Doctrinal Statement:** Please fill out completely and sign all forms. Students in grades 7-12 must sign the STUDENT COMMITMENT.
- Registration Fee:** Registration fee must accompany the registration form. Please see Tuition page for registration deadlines and fees. Students are not considered enrolled until the registration fee and forms are turned in.
- Immunization Record / Birth Certificate:** An updated immunization record and a state issued birth certificate must be on file in the office before the student attends classes. According to State law, the student will not be able to remain in school without an immunization record on file.
- Medical Emergency Form:** This form must be on file in the nurse's office before the student begins classes. Only one form is required per family.
- Medical Authorization Form – Authorization For Administering Prescription Medications:** This must be completed and signed by your physician and parent before office staff or nurse can give your child any prescription or over-the-counter medicine (including Tylenol, Tums, Advil, Aspirin, cough medicine, allergy medicine). Students are to leave all medications in the school office. .
- ▶ **General Physical Form, Athletic Pre-Participation Physical Examination & Health History:** *Parents must sign all physical and health history forms.* Physicals are required for all new students, returning students in grades 4, 7, and 10, and all athletes. Please see the two types of physical forms listed below. **Health History:** A health history form must be updated yearly and on file in the nurse's office prior to the start of school.
  - General Physical Form / Health History** – this form is for grades preschool-6<sup>th</sup> grade and for junior high and high school students NOT participating in sports.
  - Athletic Pre-Participation Physical Examination / Health History** – this form is for grades 7-12 students WHO DO participate in sports. Sport physicals must be on file in the office before practice begins. **Sport physicals are required yearly.**
- New Enrollment Information:** Please complete and return with registration materials.
- Application for Admission:** (Grade 9-12) New students entering grades 9-12 must complete this questionnaire and return it with registration materials. This is to be completed by the student.
- ITBS/ITED:** Parents of all new students must provide a copy of their children's ITBS/ITED/Stanford test score(s).
- Release of Records:** Parents will sign a release of records form and send it to the last school attended in order for records to be transferred to GPBS. We will mail it for you if you can provide the school name and address.
- Principal Interview:** A meeting will be set up with the appropriate Principal to review tests, student acceptance and placement. One parent must provide a testimony of salvation.
- New Student Testing:** An entrance test is required for all new students. Testing times will be arranged by the school office. There is a \$20.00 testing fee.
- Internet Policy Letter Permission**
- Picture Permission Form**

*No student will be rejected due to race, national origin, or gender.*